



ANDHRA PRADESH STATE CHRISTIAN (MINORITIES) FINANCE CORPORATION

[Minorities welfare Department, Govt. of A.P.]
Flat No. 102, Moghal-Emami-Mansion, Opp.Shadan College
Khairtabad, Hyderabad-500004 A.P.
Ph: 040-23391068. Mail id: apscmfc@yahoo.co.in

APPLICATION SUBMITTED FOR FINANCIAL ASSISTANCE FOR

✓ **Tick the item for which the application is submitted**

1. Construction of Church

2. Repairs/Renovation to Church

3. Construction of Compound Wall of the Church

DETAILS OF PROPOSAL

1. Name of the Church :

2. Address of the Church :

3. Name/Address/ Tel No.

Email of the Pastor :

4. Name, Address & Phone No of

Construction/Repair Committee Members

(i) Mandal / Municipal Engineer :

(ii) Government Employee belonging to the Church :

(iii) Church Pastor / Head :

5. Is the Land registered in the Name of the Church (Yes / No)

(If yes, attach a copy of the document)

If the land is not registered in the name of the Church, please write details for not registering and attach relevant documents.

6. Approved plan of the Church building / Compound wall by the local body / municipality in case of new structure: (Yes / No)

➤ **Plan approved by:**

Name :

Designation :

Date :

(Please attach relevant documents)

7. Estimate to be prepared by Licensed Surveyor (Yes / No)

7.1. Estimated Amount :

7.2. Name of the Licensed Surveyor :

7.3. Name of the Mandal PR Engineer or Municipal Engineer who has counter signed the estimate :

(Please attach relevant documents)

8. Registration of the Church under Societies Act (attested copy) (Yes / No)

8.1. Date on which the Church has been registered under Societies Act :

Place at which registered :

8.3. Registration No. :

(Please attach relevant documents)

9. Declaration of non-receipt of Foreign aid for Construction of their Church to be given by the Church Pastor on Church Letter Head: (Yes / No)

10. In case of Repairs / Renovation, Photograph of Present condition of repairable portion of the Church: **(Yes / No)**

| | |
|------------------|------------------|
| <i>Photo - 1</i> | <i>Photo - 2</i> |
| <i>Photo - 3</i> | <i>Photo - 4</i> |

11. Is the estimate of the work now proposed exceeds the above limit of Rs.30,000/- for repairs and Rs.1.00 lakh for new Construction of Church ? **(Yes / No)**

If yes, the pastor or head of the church should explain as to how the balance will be met.

12. Any grants received in the past from the State / Central Government for the proposed activity in the last 5 years: (Yes / No)

13. Total population of the village / town:

14. Christian population of the village / town:

15. Is there any other Church in the village ? (Yes / No)
(If yes, give details)

Non-Receipt of Foreign Aid

The Construction Committee of _____ Church

hereby declare that we are not receiving any Foreign Aid for the Construction of this Church.

Signature of the Pastor

Church Construction Committee

In the meeting held on _____ the following members are appointed as Church Construction Committee to supervise the construction work of _____ Church.

| S.No. | Name & Address | Designation | Signature & Seal |
|-------|---|-------------|------------------|
| 1. | MPDO / Municipal Commissioner | President | |
| 2. | Mandal PR/Municipal Engineer | Member | |
| 3. | Church Pastor / Church Head | Member | |
| 4. | A Government Employee belonging to the Church | Member | |

Signature of the Pastor

Documents to be enclosed

| Construction of Church | | Repair/ Renovation to Church | | Construction of Compound Wall of the Church | |
|--|------------|--|------------|--|------------|
| 1. Site Plan Signed by Mandal/ Municipal Engineer | Yes/ No | 1. Photo of the Church | Yes/ No | 1. Site Plan signed by Mandal / Municipal Engineer | Yes/ No |
| 2. Title Deed existing in the name of Church either by way of Sale Deed / Allotment of the land by Gram Panchayat / Municipality / Revenue department as the case may be | Yes/ No | 2. Estimate Signed by Mandal / Municipal Engineer | Yes/ No | 2. Title Deed existing in the name of Church either by way of Sale Deed / Allotment of the land by Gram Panchayat /Municipality / Revenue departments as the case may be | Yes/ No |
| 3. Estimate Signed by Mandal / Municipal Engineer | Yes/ No | 3. Declaration of the pastor stating that no financial assistance is received from any other source. | Yes/ No | 3. Photo of the Church | Yes/ No |
| 4. Declaration of the pastor stating that no financial assistance is received from any other source. | Yes/ No | | | 4. Estimate Signed by Mandal / Municipal Engineer | Yes/ No |
| | | | | 5. Declaration of the pastor stating that no financial assistance is received from any other source. | Yes/ No |

Any Other information Submitted

Declaration

I hereby solemnly affirm that the information given above is true to the best of my knowledge and belief and I will be personally responsible if at any stage it is detected that the above information is not true or incomplete.

I also promise to deposit 10% of the amount towards Local People's Contribution as per existing norms after the administrative sanction is issued by the Government.

Date
Place

Signature
Designation
(To be signed by the Pastor or
Head of the Church)

Signature & name of the
Municipal Engineer
(President of the Committee)

Signature & name of the MPDO /
Mandal / Municipal Engineer
(Committee Member)

Signature & name of the
Government Employee
(Committee Member)

Signature & name of the
Church Pastor / Head
(Committee Member)

Note:

- *The application should be submitted to with all annexure in the O/o. Concerned DMWO only. The application should not be submitted directly to the Managing Director, or to the Government.*
- *It is mandatory for the applicant to fill all the columns. Incomplete application forms will be summarily rejected without any notice.*
- *Application should be enclosed with all required documents. All documents to be attested by Head of the institution.*
- *The application form and all required documents should be properly indexed with page numbers and index should be placed on the top of the application form.*
- *The DMWO would personally inspect the proposals received in full shape along with all mandatory documents and if satisfied would circulate the file to the District Collector and send three copies of the proposal to the Managing Director, APSCMFC only after obtaining District Collector's approval.*
- *All the instructions issued by the Government of Andhra Pradesh State should be scrupulously followed by the applicant and DMWO while forwarding the proposal.*
- *It is necessary for the organization to deposit Local People's Contribution to the extent of 10% of the amount for which administrative sanction has been issued by Government to the Managing Director, Andhra Pradesh State Christian Minorities Finance Corporation, Hyderabad after the administrative sanction is issued by Government.*
